

Deer Valley Charter Schools, Inc.

3050 W. Agua Fria Freeway, Suite 250, Phoenix, AZ 85027 ♦ Phone 602.388.4444

Special Meeting of the Board of Directors of Deer Valley Charter Schools, Inc.

Deer Valley Academy

2710 W. Bell Road

Suite 1221

Phoenix, AZ 85053

May 11, 2022

6:00pm

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Board of Directors and the general public that the Board will hold a meeting, open to the public as specified below. The Board reserves the right to change the order of items on the agenda, with the exception of public hearings.

1. Call to Order

2. Roll Call

3. Adoption of the Agenda

4. Public Comments - Prior to the beginning of the Board of Directors meeting, fill out a card and present it to the board secretary.

Public Participation: The Board of Directors desires to hear the viewpoints of citizens and considers the responsible presentation of these viewpoints vital to the efficient operation of Deer Valley Charter Schools, Inc. The Board of Directors also recognizes its responsibility for the proper governance of the Charter Schools and therefore, the need to conduct its business in an orderly and efficient manner. This agenda item will be limited to 30 minutes and individual speakers will be allowed three (3) minutes. In accordance with A.R.S. §38-431.02H, the Board of Directors cannot discuss issues or answer questions at the meeting on items that do not appear on the agenda.

5. Approval of Minutes

A. Approve the Minutes of the Deer Valley Charter Schools, Inc. Regular Board of Directors Meeting of April 20, 2022.

6. New Business.

A. Discussion/Approval to accept board member Katheryn Hedges' resignation from the DVCSI Board of Directors effective April 15, 2022.

B. Discussion/Approval of a new board member.

C. Discussion/Approval of a new Charter Representative.

7. Adjournment

Board of Directors

Arlene Duston, president ♦ William Sawner, vice president ♦ Vicki Boone, secretary ♦ Kristin Morgan, treasurer
Randall Babick ♦ Michael Deiana ♦ Katheryn Hedges

BOARD AGENDA ITEM

TOPIC: Minutes of Regular Meeting of April 20, 2022
Unofficial until approved and signed

Deer Valley Charter Schools, Inc.

3050 W. Agua Fria Freeway, Suite 250, Phoenix, AZ 85027 ♦ Phone 602.388.4444

Minutes of the Regular Meeting of the Board of Directors of Deer Valley Charter Schools, Inc.
Deer Valley Academy, 2710 W. Bell Road, Suite 1221, Phoenix, AZ 85053
April 20, 2022 at 6:00pm

1. **Call to Order.** Mrs. Duston called the meeting to order at 6:00pm on April 20, 2022 at Deer Valley Academy.
2. **Pledge of Allegiance.** All present stood and repeated the Pledge of Allegiance.
3. **Roll Call.** Present were: Board members - Mrs. Arlene Duston, Mr. Jeff Sawner, Mrs. Kristin Morgan, Mr. Randy Babick through Zoom. Absent were board members Mrs. Vicki Boone, Mr. Michael Deiana and Mrs. Kathy Hedges. Also present were Executive Director Steve Durand and Superintendent Barbara Dalicandro.
4. **Adoption of the Agenda.** Mr. Sawner moved to adopt the agenda as posted. Mrs. Morgan seconded the motion and the vote carried 4-0. (Babick, Duston, Morgan and Sawner voting in favor)
5. **Public Comments.** None
6. **Reports**
 - A. **Board of Directors Report.** Mrs. Duston announced she received an email from Board Member Katheryn Hedges stating she must resign from the Board of Directors effective April 14, 2022 because of her inability to attend the meetings regularly. Her resignation will be on the next agenda for acceptance. Mr. Sawner stated he visits the school most mornings and observes good scholastic interaction in the rooms plus good verbal communication/ emails/ phone calls between students and educators.
 - B. **Superintendent Report.** Ms. Barbara Dalicandro reported she had prepared the 2022 goals list for the Board Evaluation later in the meeting. A+LS courses have new pre/post testing processes this year. The annual state assessments are completed. Our student population has some students with 504 plans but no students have IEP's. Recruitment and marketing may be expanded. Steve and Jeff are working on the facility lease and plans. There have been good changes with the expansion of the board. A representative of the Arizona State Board for Charter Schools stopped by to ask about attendance verification.

C. Executive Director Report. Mr. Steve Durand reported he is tracking 27 students' course progress plus their student mastery course summary. Grades are improving. Some students will graduate this spring. Mr. Durand stated safeguards such as a 2nd verification needs to be implemented so students are required to be in a course for a reasonable time (more than 5 days) in order to complete courses. He is investigating the use of practice ACT tests to use for assessments in remedial classes this summer. Mr. Durand stated he and Mrs. Duston had a conversation regarding board agendas where they agreed to simplify and prioritize agenda items. He suggested this small school consider application for alternative charter school status. Academically, the school will focus on attaining a grade of B rather than D which was given by ADE in 2018.

7. **Minutes of March 9, 2022 Meeting.** Mr. Sawner moved to approve the minutes of the Deer Valley Charter Schools, Inc. regular Board of Directors meeting of March 9, 2022. Mr. Babick seconded the motion and it carried with a vote of 4-0. (Babick, Duston, Morgan and Sawner voting in favor)

8. **Other Reports.**

A. Financial Report. Mrs. Kristin Morgan, treasurer, gave the financial report stating the total cash balance is down \$14,000 to \$883,000. The Banker's Trust operating account is closed so all funds are now at Bell Bank.

9. **New /Business**

A. Form 990. Mrs. Morgan of Aspire Co. reported that non-profit US corporations are required to annually submit a Form 990 to the IRS. This report is based on the FY21 audit report and is due May 15th. Mr. Sawner moved to approve the FY21 Form 990 and to submit as required. Mr. Babick seconded the motion and it passed with a vote of 3-0 and 1 abstention. (Babick, Duston, and Sawner voted in favor. Morgan abstained)

B. FY22 Revised Budget. Mrs. Morgan of Aspire Co. reported the FY22 budget needs to be revised downward because the student Average Daily Membership on the 100th day was recorded at 15 rather than the 40 students planned in the budget. The cover page shows new board and staff members and reports a loss. Mr. Durand continues to work with Aspire to adjust costs and decrease losses by FY22 year-end i.e., ESSR funds may be used to cover regular education costs for daily operations. Mr. Sawner moved to approve the FY22 Revised Budget and submit by May 15th as required. Mrs. Duston seconded the motion. Motion carried with a vote of 3-0 and 1 abstention. (Babick, Duston, and Sawner voted in favor. Morgan abstained)

C. Proclamation declaring May 2-6, 2022 as National Teacher Appreciation Week and May 3, 2022 National Teacher Appreciation Day. Mrs. Duston read the national proclamation. Mrs. Morgan moved to approve the proclamation for National Teacher Appreciation Week and Day in May. Mr. Sawner seconded the motion and it passed with a vote of 4-0. (Babick, Duston, Morgan and Sawner voting in favor)

D. Proclamation declaring May 8-14, 2022 as National Charter School Week. Mrs. Duston read the proclamation. Mr. Sawner moved to approve and recognize National Charter School Week at DVA. Mr. Babick seconded the motion and it carried with a vote of 4-0. (Babick, Duston, Morgan and Sawner voting in favor)

10. Adjournment. At 7:01pm, Mr. Sawner moved to adjourn the regular meeting. Mrs. Morgan seconded the motion and the motion passed unanimously. (Babick, Duston, Morgan and Sawner voting in favor)

11. Study Session – Board Self Evaluation.

A. Discussion of Board Self Evaluation Instrument and Goals. Due to Board members having other commitments, the evaluation was delayed until the regular June 8, 2022 meeting at 6:00pm. A special meeting will be held on June 16th to approve the proposed budget for FY23. A second special June 16th meeting will include executive sessions to evaluate the Executive Director and the Superintendent. The FY23 budget will be addressed at a public hearing and adopted at a special meeting on July 13, 2022 with the regular meeting and goal-setting session to follow. The study session was closed at 7:13pm.

12. CALL for an EXECUTIVE SESSION. None required.

A. Pursuant to A.R.S. §38-431.03.A.1 – Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body. Executive Director/Principal/Staff

B. Pursuant to A.R.S. §38-431.03.A.7 – Discussions or consultations with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property.

13. Action if any from Executive Session. None

14. Adjournment. Mr. Sawner moved to adjourn the meeting at 7:15pm. Mrs. Morgan seconded the motion and the motion passed unanimously. (Babick, Duston, Morgan and Sawner voting in favor)

Approved: _____ Date: _____

BOARD AGENDA ITEM

TOPIC: Acceptance of Board Member Katheryn Hedges' resignation from the Deer Valley Academy Board of Directors.

Mrs. Hedges sent the following letter of resignation.

To: Deer Valley Academy School Board

Subject: Resignation from Board

Date: April 14, 2022

Please accept my resignation from the Deer Valley Academy school board effective April 15. I regret this decision but have been unable to renew my fingerprints and I have missed so many school board meetings I feel like it is time.

My wishes for your continued success and feel free to call on me if I can help in anyway. Thank you.

Sincerely,

Katheryn L. Hedges