

Deer Valley Charter Schools, Inc.

3050 W. Agua Fria Freeway, Suite 250, Phoenix, AZ 85027 ♦ Phone 602.467.6874 ♦ www.DeerValleyAcademy.org

MINUTES OF THE BOARD OF DIRECTORS MEETING

Location: 3050 West Agua Fria Freeway, Suite 250, Phoenix, Ariz. 85027

Date: July 12, 2018, Immediately following the public hearing

1. Call to Order

Mrs. Duston, president, called the meeting to order at 7:39 p.m.

2. Pledge of Allegiance

Board members recited the Pledge of Allegiance

3. Roll Call

Present: Mrs. Duston, Mr. Stong, and Mrs. Hedges. Mrs. Boone was absent.

Also present: Barbara Dalicandro (Executive Director), Iliana Vilaire (Board Secretary) and Kristin Morgan (Aspire).

4. Adoption of the Agenda

Ms. Dalicandro suggested removing Item 8A; Cresa presented at 6:40pm prior to the board meeting with Rod Beach and Jason Malcolm introducing their services to the board. Mrs. Carol Willette, Guidance Counselor for DVA, was in attendance for the presentation.

Ms. Dalicandro also asked to table Item 10D, as she wants to reword the Leave of Absence Policy to be in compliance.

Mr. Stong moved to adopt the agenda as revised; Mrs. Hedges seconded the motion. Motion passed unanimously (3-0: Stong, Duston, Hedges voting in favor).

5. Public Comments - None

6. Reports

A. Board of Directors Report

Mrs. Duston paid a visit to DVA during the summer session and met both the new science teacher and the new security monitor.

B. Executive Director Report

The Conflict of Interest form presented to DVA employees should remain worded in general terms in order to encompass a variety of situations which the employees must sign and, if no conflict exists, the employee must specify "None".

The Executive Director and the board members are encouraged to all register for the Southwest Charter Convention being held on September 26-28, 2018.

DVA's expenditures on marketing (billboards, newspapers, etc.) have totaled \$13K-\$15K in 2017-2018.

DVA's enrollment numbers for Session 1 are being shown as: number of students physically enrolled/number of courses registered for/number of charter only students.

Board of Directors

Arlene Duston, president ♦ David Stong, secretary/treasurer
Vicki Boone ♦ Kathryn Hedges

7. Approval of Minutes

Mr. Stong moved to approve the Minutes of the Deer Valley Charter Schools, Inc. Regular Board of Directors Meeting of June 21, 2018; Mrs. Hedges seconded the motion. The motion passed unanimously (3-0: Stong, Duston, Hedges voting in favor).

8. Other Reports

A. Cresa Report – Item removed; presented prior to board meeting

B. Financial Report - Mrs. Morgan reviewed the financial report, which is current up to June 30, 2018. DVAs 100th day student count is 83.8. Total cash balance for DVA: \$1,193,953.57. Total income: \$712,615.94; total expenses: \$621,467.28 with an increase in net assets: \$91,148.66.

9. Old Business – NONE

10. New Business

A. Discussion/Approval of 301 Performance Based Projects

Mr. Stong moved to approve the performance based projects; Mrs Hedges seconded the motion. It passed unanimously (3-0: Stong, Duston, Hedges voting in favor).

B. Discussion/Approval of Revised Salary Proposal #2

Counselor and Director of Professional Development starting salaries raised to match those of teachers. Mr. Stong moved to approve the revised salary proposal; Mrs. Hedges seconded the motion. It passed unanimously (3-0: Stong, Duston, Hedges voting in favor).

C. Discussion/Approval of Change of Time of Board Meetings from 6:30pm to 6:00pm

Change of time should be posted on the website. Mr. Stong moved to approve the time change for the board meetings; Mrs. Hedges seconded the motion. It passed unanimously (3-0: Stong, Duston, Hedges voting in favor).

D. Discussion/Approval of Leave of Absence Policy – Mrs. Hedges moved to table the Leave of Absence Policy to a later meeting. Mr. Stong seconded the motion. It passed unanimously (3-0: Stong, Duston, Hedges voting in favor).

E. Discussion/Approval to Adopt the Budget for 2018-2019 School Year

Mr. Stong moved to approve the budget for the 2018-2019 school year; Mrs Hedges seconded the motion. It passed unanimously (3-0: Stong, Duston, Hedges voting in favor).

Board of Directors

Arlene Duston, president ♦ David Stong, secretary/treasurer
 Vicki Boone ♦ Kathryn Hedges

11. CALL for an EXECUTIVE SESSION

A. Pursuant to A.R.S. §38-431.03.A.1 – Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body. Principal/Executive Director/Staff

B. Pursuant to A.R.S. §38-431.03.A.7 – Discussions or consultations with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property.

Mr. Stong moved to go into Executive Session at 8:12pm; Mrs. Hedges seconded the motion. Motion passed unanimously (3-0: Stong, Duston, Hedges voting in favor).

12. Action, if any, from Executive Session

At 9:06pm, Mr. Stong moved to return to public session; Mrs. Hedges seconded the motion. Motion passed unanimously (3-0: Stong, Duston, Hedges voting in favor). No action was taken.

13. Adjournment

Mr. Stong moved to adjourn the public meeting at 9:07pm; Mrs. Hedges seconded the motion. Motion passed unanimously (3-0: Stong, Duston, Hedges voting in favor).

14. Study Session – Board Self Evaluation.

Call to Order. Mrs. Duston called the Study Session to order at 9:12pm on July 12, 2018 following the regular July meeting.

Roll Call. Present were Dave Stong, Kathy Hedges, Arlene Duston and Barbara Dalicandro.

The purpose of the session was to complete the Board Self-Evaluation and to discuss FY2019 Board Goals.

Board Self-Evaluation

The Board of Directors was given the evaluation instrument earlier and completed their individual scores on Standards prior to the meeting. Each one assessed their personal skills as well as the Board as a body. The scores listed are the composite final scores.

	Standard	Score	Rating
1.	Leadership, Mission, Vision & Goals	3.87	Effective Plus
2.	Policy & Governance	4.00	Highly Effective
3.	Community Relations	3.00	Effective
4.	Accountability & Performance Monitoring	3.50	Effective
5.	Board Operations - Meetings	4.00	Highly Effective
6.	Board Operations – Board-Superintendent Relations	4.00	Highly Effective
7.	Values, Ethics & Responsibility for Self	4.00	Highly Effective
8.	Board Improvement	3.75	Effective Plus

Goals.

Goals were written in July 2017 for FY 2018-2019 and assessed throughout the year. The Board discussed progress in all areas. Below are the composite scores for the Board members. Scores indicate that goals are in progress through 2019. Ms. Dalicandro's frequent reports were helpful in collecting data for this evaluation.

	Goal	Score	Rating
1	Academic Performance & Assessment	2.875	Developing
2	Recruiting & Marketing	3.00	Effective
3	Facility for DVA	2.375	Developing
4	Governance	4.00	Highly Effective

Ms. Dalicandro discussed her plans for goal areas in the coming 2 years. Likely the areas will remain the same. A Board Goals Study Session will be scheduled in September. In October, we will plan a Study Session for Goal 3, Facility for DVA.

Mrs. Duston adjourned the Study Session at 10:05pm.

Approved: _____ **Dated:** _____